

# PAUL Career Services Newsletter



**Kimberly Clark, Director**

Ahh the resume- so many options- so much confusion. Last week we spoke with over a dozen recruiters about a new trend we are seeing.

## Photos on resumes and different templates- in particular the ones found on Microsoft Word.

Their opinion- stay away from the busy templates and the photos!! It is very important to know your audience when sending in a resume. Some creative jobs can allow for a portfolio of your work, a more creative cover letter but staying basic on the resume is important.

So, what about an objective? The recruiters surveyed also told us don't bother! They don't usually read them and worse it could poorly reflect on you if not written properly. Save the well written summary for your LinkedIn profile.

We have created best practice templates for your use- check them out here!

<https://paulcollege.unh.edu/career-services/student-resources>

Better yet- set up an appointment with one of our counselors to review your idea as they relate to the jobs and internships you are applying for. We also have walk in hours through the end of the semester on Tuesday and Wednesday from 1pm-3pm in room 104!

To make an appointment:

<https://unh-csm.symplicity.com>

## UPCOMING EVENTS

Goldman Sachs Information Session: Thursday April 5<sup>th</sup>  
Paul G45, 6:00 – 7:00 pm

Register here:

<http://www.goldmansachs.com/careers/students/index.html>

Salary Negotiation - Monday, April 9<sup>th</sup> - MUB 336 - 6pm-7pm

Women in Business Conference: Friday April 13<sup>th</sup> 12pm-5pm

Alumni from Nike, Bank of America and Google-just to name a few!

<http://wibconference2018.weebly.com>

## Career Tips of the Week

Last week a company e-mailed students stating that “they received your contact through our school database”. As an FYI we never provide companies student information!

In addition, if any company is on campus, sending e-mails and you do not see them on Wildcat careers OR have received information from our office there is a chance that they are recruiting without permission.

Thank you to the student who brought this to our attention!!

## HOT JOBS/INTERNSHIPS

### Internships:

- Global Sign- HR Intern- Job #31815
- Wentworth by the Sea-VIP Concierge Intern- Job # 31791
- The Aland Realty Group-Real Estate Brokerage- Job # 31807
- Unital -Accounting Intern- Job # 30338
- TJX Corp-distribution Operations- Job # 30431

### Jobs:

- Gorton's Inc.- Financial Analyst-Supply Chain- Job # 31740
- Prime, Buchholz- Performance Analyst- Job # 31794
- Connection- Product Marketing Coordinator- Job # 30303
- Connection-Product Manager- Job # 30302