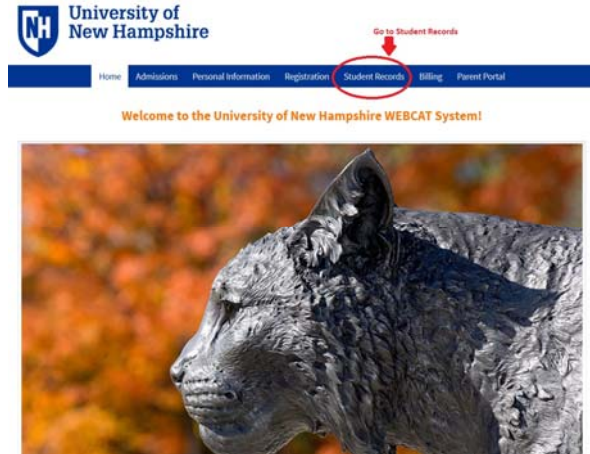


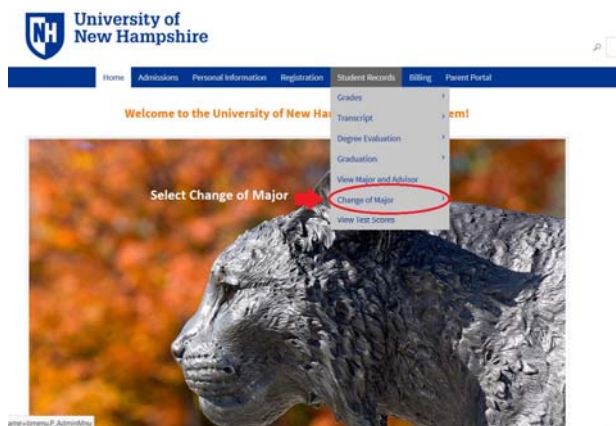
Online Change of Major Process

Log into [Webcat](#)

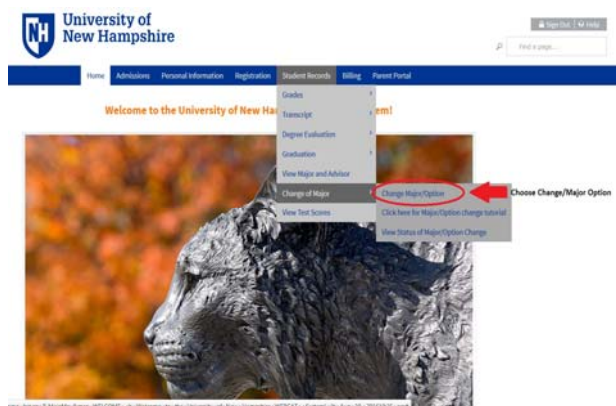
1. Go to Student Records



2. Select Change of Major

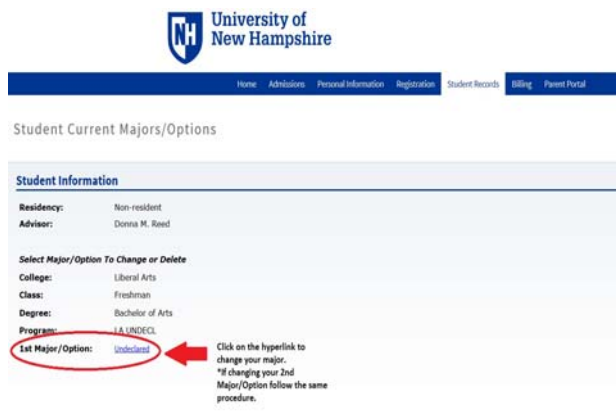


3. Choose Change Major/Option



4. Click hyperlink to change your major

**If changing your 2nd major/option, follow the same procedure.*



5. Choose a College

**Note that some colleges/majors have application requirements*

The screenshot shows the 'Major/Option Change' form. Under 'Your Current Program', the college is 'Liberal Arts'. The 'Select a College' dropdown menu is open, showing options like 'No Selection', 'No College Designated', 'Life Sciences & Agriculture', 'Liberal Arts', 'Engineering/Physical Sciences', 'Thompson School of Applied Sci', 'Paul College of Business&Econ', and 'Continuing Education'. A red circle highlights the dropdown menu, and a red arrow points to it with the text 'Choose a college. *Note that some colleges/majors have application requirements.' The 'Submit the Selected Major/Option' button is visible at the bottom left.

6. Select a major/option

The screenshot shows the 'Major/Option Change' form. The 'Select a College' dropdown is now set to 'Paul College of Business&Econ'. The 'Select a New Major/Option for this college' dropdown is open, showing a list of majors and options such as 'Bus&Admin Accounting BS, Dept: Business Administration', 'Bus&Admin Entrepreneurial Studies BS, Dept: Business Administration', 'Bus&Admin Finance BS, Dept: Business Administration', 'Bus&Admin Info Systems Analytics BS, Dept: Business Administration', 'Bus&Admin Int&Business&Econ BS, Dept: Business Administration', 'Bus&Admin Management BS, Dept: Business Administration', 'Bus&Admin Marketing BS, Dept: Business Administration', 'Bus&Admin Student&Design BS, Dept: Business Administration', 'Business Administration BS, Dept: Business Administration', 'Econ Global&Trade&Finance BA, Dept: Economics', 'Econ Home&Financial&Markets BA, Dept: Economics', 'Econ Public&Policy&Soc BA, Dept: Economics', 'Economics BS, Dept: Economics', 'Economics BA, Dept: Economics', and 'Hospitality Management BS, Dept: Hospitality Management'. A red circle highlights the dropdown menu, and a red arrow points to it with the text 'Select a major/option.' The 'Submit the Selected Major/Option' button is visible at the bottom left.

7. Click submit

The screenshot shows the 'Major/Option Change' form. The 'Select a College' dropdown is set to 'Paul College of Business&Econ' and the 'Select a New Major/Option for this college' dropdown is set to 'Bus&Admin Info Systems Analytics BS, Dept: Business Administration'. A red arrow points to the 'Submit the Selected Major/Option' button with the text 'Click Submit'.

8. Confirm request

The screenshot shows the 'Confirm Major/Option Change' form. It displays the 'Current Major/Option Info' and the 'Requested Major/Option Info'. The 'Requested Major/Option Info' shows the college as 'Paul College of Business&Econ', the degree as 'Bachelor of Science', and the program as 'BUSINESS ADM'. A red arrow points to the 'Confirm Request' button.

Please note that change requests may take a few days to process.